

NON-Member Request and Agreement to Rent North Gate – A Smoke Free Facility

PLEASE PRINT:

Name of Individual/Organization: _____

Contact Person: _____

Name/Type of Event _____

Date of Event: _____ Setup Date/Time: _____

Duration of Event: _____ AM/PM to _____ AM/PM

The rental of the Blackstone Valley Historical Society (BVHS) Building, North Gate, is subject to the following terms and conditions. By signing this Agreement, the Individual or Organization leasing the Building (hereinafter “you”) agrees that:

1. The rental fee for one floor of North Gate is \$ 175.00 (one hundred and seventy-five dollars) per four (4) to five (5) hour time period. Additional hours on the same day will be \$20.00 (twenty) per hour more.
2. The rental fee for both floors of North Gate is \$ 300.00 (three hundred dollars) per four (4) to five (5) hour time period. Additional hours on the same day will be \$20.00 (twenty) per hour more.
- 3. NO FOOD IS ALLOWED UPSTAIRS IN NORTH GATE.**
4. There is an additional charge of \$25.00 (twenty-five dollars) for someone to open and close the building.
5. There is an additional charge of \$25.00 (twenty-five dollars) for limited use of Kitchen Facilities: i.e., making coffee, tea; using microwave oven to warm food; using refrigerator to keep items cold.
6. A \$100.00 (one hundred dollars) security deposit must be submitted with this signed form in order to hold your reservation. The balance must be received 14 (fourteen) days prior to the usage of the Hall. If it is not received, your use of the Hall may be cancelled at the discretion of the BVHS.
7. The \$100.00 (One Hundred Dollars) security deposit will be refunded to you or applied to your rental if there is no damage to the Building or its equipment and if the post-event inspection confirms that there has been no damage and no violation of any of the provisions of this Agreement.
8. You will be responsible for all damage and breakage and will be charged accordingly. In addition, you are responsible to ensure that all participants at your event comply with all state laws, local ordinances, rules and regulations of the police and fire departments relating to public assemblies.

9. If you cancel your event up to one week prior to the date of your event, you will receive a full refund of all monies paid by you. If you cancel the event after this time, you will receive a refund less \$100.00.
10. According to the current Fire Code the legal capacity of the North Gate downstairs hall is seventy (70) people seated at tables; the foyer, twenty-five (25) people; upstairs hall, theater style, one hundred sixty (160) people. You hereby agree not to exceed this number of people at your event.
11. You agree to make arrangements in advance with the BVHS property manager, John Houghton, at 401-651-6463, johnhoughton60@gmail.com.
12. You agree not to put any tape, staples or glue on any of the walls of the North Gate building. Any sign must be free standing.
13. You agree to sweep the floor of the Hall, wipe down any tables used, empty trash (you must provide your own trash bags) and place it in the back hall, arrange tables and chairs to the configuration prior to your event after the event is concluded. Failure to do so may subject you to additional charges.
14. Any damage or destruction must be reported to the BVHS representative immediately.
15. You agree to indemnify and hold harmless the BVHS, its officers, directors and agents and the BVHS Building (collectively, "BVHS") from all costs, losses, damages, liabilities, expenses, penalties and fines whatsoever that may arise from or be claimed against the BVHS by any person or persons for any injury to person or property or damage of whatever kind or character arising from the use of occupancy of the BVHS Building and its surrounding premises by you; from any neglect or fault of you or your agents in using and occupying the premises; or from any failure of the BVHS to comply and conform with all laws, statutes, ordinances, and regulations of any governmental body or subdivision now or hereafter in force. If lawsuit or proceeding shall be brought against the BVHS on account of any alleged violations or failure to comply or conform or on account of any damage, omission, neglect or use of the premises by you or your agents, or any other person in the premises you agree that you and any other person on the premises will defend it, pay whatever judgments may be recovered against the BVHS or against the premises on account of it, and pay for all attorneys' fees in connection with it, including attorneys' fees on appeal.

Signed on this date: _____ By: _____

Print Name: _____

Address: _____

Telephone: _____ e-mail: _____